**12:30 p.m. Officers Meeting** – Attendees: John Grande, Megan Flinchbaugh, Isabel Espino de Valdivia, Michael Bogdan, Jan Stewart, Mina Levenson
- Dates for our next ExCo meeting – the week of August 16 – Megan will do a Doodle poll
- Create a Strategic Planning Committee – will be discussed under New Business today
- Update about Susanne’s document – we do not need to use someone’s physical address. Susanne has sufficient information to move forward with the new website.
- Secretary search – the overall consensus is that it should be someone who has had experience on ExCo. The nominating committee is working on it.

**1:00 p.m. ExCo meeting via Zoom**

**Attendees:** Karen Belcastro, Debra Faszer-McMahon, Edith Guay, Cherie Garrett, Silvina Orsatti, Michael Bogdan, Jennifer Campbell, Wilma Dunkle, Isabel Espino de Valdivia, Megan Flinchbaugh, John Grande, Mina Levenson, Melissa Moran, Jan Stewart, Junko Yamamoto, Sister Mary Helen Kashuba, Nathan Campbell, Christina Huhn, Susanne Nimmrichter, Kathy Fegely

**Absent** – David Brightbill

**1:00 p.m. Organizational Reports via Zoom**

- President’s welcome – John Grande called the meeting to order and thanked ExCo for their commitment. He also asked that we keep our reports brief, focusing on discussion points or items needing a vote.
- Approval of minutes (done via email)
- Treasurer’s report – Mike
  - Not a lot of activity since January with no conference or workshop.
  - Our available funds are down a bit because of no activity that would generate income.
- Finance Committee report – Mike and Isabel
  - Proposal to cover the hotel costs for all ExCo members for non-conference in-person meetings. Currently each ExCo member has $50 paid toward his/her room. Finance committee motions. No discussion.
    - Proposal approved.
  - Membership rates for 2021-2022 are recommended to be reduced to $30 per person, $25 for retirees, $20 for students.
  - Conference finances were presented by John Grande. It will be a virtual conference via Zoom. The primary costs will be for Zoom, including 10 breakout rooms for session and a second month Zoom account. After much research the registration for the virtual conference is proposed to be $30 per member, $60 for non-members, $20 for students to both attend and their membership. Committee includes John, Sr. Mary Helen, Melissa Moran, David Brightbill and Rich Madel.
    - There will be 3-4 concurrent sessions depending upon proposals submitted and 4-5 concurrent sessions on Saturday.
    - Budget was approved.
- Advertising Manager’s report – Junko
Global Scholars – Jan and Karen
PSMLA Executive Council Meeting
Sunday, April 11, 2021

○ Junko suggested creating a voice over PowerPoint converted to a movie on the PSMLA YouTube channel congratulating the Global Educators and Global Scholars. Mina suggested that the same should be the case for PEP schools.
○ Susanne reminds us that a YouTube channel is available to PSMLA through our Google Workspace.

Seal of Biliteracy--Cherie

PEP – Mina
○ Does ExCo agree that we could include the PSMLA Language Coffee hours to count as up to two professional development hours for PEP?
○ Can we also extend the PEP designation for 2021 PEP schools for an additional year due to the unusual pandemic year with alternating hybrid/remote/in-person classes?
      Discussion ensued.
      ■ Motioned by committee. Motion carried.

Historian – Gabi – report was not submitted to Google Drive

Act 48 – report was not submitted to Google Drive
○ Discussion about possible Act 48 hours for Coffee hours and Webinars. Susanne reminded us that we typically need a minimum of 3 hours for Act 48 credit with a measurable outcome. Could they be cumulative, i.e. attend 3 1-hour coffee hours, etc.

JNCL- Kathy – report in Google Drive

NECTFL- Wilma –
○ Raffle wreath – Wilma would like thoughts from ExCo
○ A lot of scholarships for NECTFL for young teachers go unused. Perhaps we should encourage our young members to apply.
○ Meeting of the states – April 28 – there are more spots available for attendees if any board member is interested.

PaCIE- Sr Mary Helen – report in Google Drive

Parliamentarian- Sr Mary Helen – report in Google Drive

PA Language Forum editors- Christina and Nate
○ Megan indicated that we agreed to accept advertising for PLF. Nate and Christina will be in touch with Junko to proceed. This will probably be done in the fall.

PSMLA News editor- Nate – report in Google Drive

Social Media- Silvina – report in Google Drive

Approval of the organizational reports – moved by Debra, seconded by Mina. Motion carried.

2:00 Standing Committee Reports
Short summary if needed, Questions and Voting only, please

Awards Committee-- Karen Belcastro
○ Outstanding Senior Awards:
      ■ 1st Place: Claire Kolmansberger, Penncrest High School Nominated by: Donna Montich
      ■ 2nd Place: Nathaniel Babitts, Mechanicsburg Area Senior High School,
PSMLA Executive Council Meeting
Sunday, April 11, 2021

○ Conference awards from 2020 stand for 2021
○ TOY candidate will be interviewed in May.
○ Conference committee will recommend conference awards.

● Advocacy Committee--Cherie Garrett
  ○ Committee is exploring a 3-month webinar series to support hybrid teaching.
  ○ Creating a slideshow to recruit high school students to go into education, especially world language education.
  ■ Silvi said that she has a similar slideshow from ACTFL that she will forward to Cherie as a starting point.
  ○ Importance of promoting advocacy ideas with AAT’s and other organizations
  ○ Seal of Biliteracy – currently being stalled at the state level as the state’s focus is on pandemic and tax relief, etc.

● Publications Committee--Megan Flinchbaugh – report in Google Drive

● Webmaster’s Report--Susanne Nimmrichter
  ○ Susanne added trackers to the website in January and is learning to interpret them. It seems to increase in February.
  ○ The new website is in transition and we are all working to figure it out. It is challenging for us all, especially if we have another Google account.
  ○ The update on the website is going a little slower than Susanne anticipated and will contact Antoine to make sure it is completely functional in time for registration for the fall conference.
  ○ Susanne asked us all to go through the steps on the pages on the website appropriate to our committees to pare down the text, include more visuals, make sure the steps in each process are clear-cut.
  ○ For photos that ExCo members are willing to donate from personal travel (if there are students in the photos, they must be very small in the photos), Susanne will create a folder on Google Drive for us to put them in.
  ○ Susanne said to make sure that we check our psmla.org accounts and/or have them forwarded to our personal accounts.

● Professional Development--David Brightbill – there is no report in Google Drive
  ○ Perhaps the conference report is taking the place of the Professional Development report.

● Membership--Isabel Espino de Valdivia
  ○ The discount for 2021-2022 will be posted on the website.

● Nominations/Elections-- Mina Levenson
  ○ Nominees are needed for 2nd VP, secretary and an ExCo member at large.

Approval of the standing committee reports – moved by Debra, seconded by Isabel. Motion carried.

3:00 Conference & Regional Reports
Conference 2021--**VIRTUAL**, week of October 11- John, Sister, David
  ○ Already discussed under Finance. Report in Google Drive

Conference 2022 - Megan, Jen, Nate
  ○ No report as the legwork has not been done because of the hotel and because of the uncertainty of the pandemic year. The committee will moving forward in the summer

Conference 2023—TBD

PSMLA Executive Council Meeting
Sunday, April 11, 2021

○ ExCo members should send ideas to John, including people offered to chair.

Regional Reports
  ○ Has been virtual with the coffee hours, tech networking, webinars, etc.

**Approval of conference and regional reports** – moved by Megan, seconded by Debra. Motion carried.

**3:45--New Business:**

- **YouTube Channel** for awards presentations, updates on Global Scholars, Seal of Biliteracy, free webinars, etc. Thank you to Junko for agreeing to work on this.

- **Strategic Plan/Action Plan** summer event more details to come as far as Members? Chair? Mission?
  ○ Officers will meet to discuss. Stay tuned for updates.

- Next meeting date will be sometime in the middle of August. Megan will send out a Doodle poll to determine the day/time for most availability.

**Adjournment at 2:17 p.m.--** moved by Melissa, seconded by Silvi. Motion carried