President Isabel Espino de Valdivia called the meeting to order at 1:03.

1:00 p.m. Organizational Reports

- President’s welcome – Isabel
  - Thanks to all for continued hard work
  - April 1st was our first return to in-person PD. Thanks to those who organized and also to the Conference Committee. Reminder to register for conference and hotel asap.
  - Great work with new Peer Mentoring program and Seal of Biliteracy
  - We will continue to offer webinars and coffee hours
  - Congrats to new brides, Mary and Melissa!
- Approval of minutes
  - Approved via email
- Secretary’s report – Natalie
  - Thanks to all for continued patience as Natalie learns the ropes with memberships, member emails, and membership lists
- Treasurer’s report – Mike
  - Reviewed individual transactions approved
  - No longer any PDFs on the website. Everything digital with option to send check
  - APPROVED- Motion by Finance Committee to increase stipend from $800 to $1000 for delegates (ACTFL, NECTFL, JNCL, PACIE)
  - APPROVED- Motion by Finance Committee to change PSMLA address on file with PDE
- Finance Committee report – Mike
  - Included with Treasurer’s Report
- Advertising Manager’s report – Junko
  - Table sales are slow
  - Tables will not be assigned this year
  - If room, we may offer round tables to vendors
❖ 1 ad for PLF sold to date
❖ Nobody is lined up to be Ad Manager. Looking for recommendations.
❖ Sister Mary Helen- Ad Manager does not have to be filled by a current Exco Member. A previous Exco member or current member may serve as Ad Manager.

- ACT 48 – Junko
  - ACT 48 Renewal due this year by September 6, 2022
  - We have to apply every three years. Junko would like to step down after the 2023 conference.
  - Recommendation to move to electronic data collection because:
    - If we get audited, digital data/ results easiest to access
    - Any Exco member will be able to access data
  - Instead of stamp sheets, participants will complete online survey after the required session Q&A
  - We are not required to turn in standard 8 evidence of student learning, as long as we reach out to participants
  - Junko will create QR code that will lead participants to google form starting with this fall conference.
  - Megan- conference committee will work with Junko to incorporate a streamlined approach to data collection. Session hosts will no longer need to stamp Act 48 sessions. Presenters will need to be told to include Q&A at end of session. Is there a way to verify attendance?
  - Nate- all data is still self-reporting, so we may be able to include it with the app. Is there a way to simplify for attendees?
  - Mike- individual submissions will add extra work. We need an easy solution for compiling data.
  - APPROVED- Motion to switch to all digital data Act 48 collection.

- Global Scholars –Jan and Karen
  - See report

- Seal of Biliteracy--Cherie
  - Will share during advocacy

- PEP – Isabel
  - See report

- JNCL- Cherie
  - BEST Act passed the House of representatives. If passed the Senate, it will provide financial support for the Seal of Biliteracy
  - JNCL would like to combine World Leap with BEST Act

- NECTFL- Wilma
  - Recommendations for MEAD applicants needed
  - Nominees for awards welcome

- PaCIE- Sr Mary Helen
In-person conference back. At Haverford College, not a hotel.
Initiatives for Senate Resolution 34 to define global competence continues
Also working on Seal of Biliteracy. Congrats to Cherie Garrett on her efforts and success
PACIE helped bring back Gov School for students for next summer

- Parliamentarian- Sr Mary Helen
  - No report necessary
- PA Language Forum editors- Christina and Nate
  - We need submissions. Reach out!
  - Full edition coming with conference preview
  - Christina hosting session at conference to encourage K-12 educators to submit
- PSMLA News editor- Nate
  - Status quo
  - Sending 1 email per week, per spring meeting
- Social Media- Katie
  - If you want to add to Twitter, contact Katie via email(socialmedia@psmla.org)
- Webmaster Report- Susanne
  - Look at the draft website and send feedback to Susanne. Detailed report with many requests. Please take a look and respond quickly so that we may move forward.
  - Megan- is there a timeline for an updated website? What is our contract with Antoine to work on a new website?
  - Mike- it has been delayed. He has been paid half of the contract.

Approval of the organizational reports

Motioned by: Isabel

No discussion, All approve

2:04 Standing Committee Reports
Short summary if needed, Questions and Voting only, please

- Awards Committee-- Karen Belcastro
  - Cemanahuac scholarship no longer includes lodging. Should we increase $400 funding from PSMLA?
  - Mike- committee should send request and details to Mike for finance committee to consider
Advocacy Committee--Cherie Garrett
- Seal of Biliteracy- word needs to get out!
- Webinar in September and session at PACIE and our PSMLA Conferences offered by Cherie.
- Infographics sent to state language organizations
- 3 schools before March, now up to 5 districts! Hoping to triple that by next spring
- Estimated 450 students to earn seal from last spring
- Peer Mentoring program to meet this Tuesday and at conference
- Coffee hours still offered this year
- At this fall conference, we want to distribute postcards with initiatives for attendees to send (by voting region.) Cost for postcards and postage for envelopes.
- Wilma displayed a sample postcard. Looking for feedback. Christina recommended different format to make easier to read
- Motion by committee to print postcards and pay postage for fall conference. APPROVED.
- Volunteers needed for Seal of Biliteracy sub-committee Let Isabel or Cherie know, if interested.

Publications Committee- Megan Flinchbaugh
- Suggestion to change name to Communications Committee
- Nate suggests purchase of stock photo package for $99/year for PLF or website
- Motion from committee to change name- withdrawn after discussion.
- Mike- Bylaws require using ‘Publications Committee’. We can change informally only. Sister confirmed.
- Motion from committee to purchase $99 package from StockPhotosSecrets.com- APPROVED

Professional Development--John Grande
- Peer Mentoring meeting via zoom Aug 30
- Thanks to Rich, Cherie and Edith!
- Messiah workshop first in-person event. Thanks to Mike. We gained 4 new members.
- Philly contingent planning immersion day in March
- Proposal of new position of ‘Conference Coordinator’ being discussed among officers as is redefining role of Ad Manager

Membership--Debra Faszer-McMahon
- We are down members compared to last few years, but this fall conference should help bring back members.
- Committee motions to offer ‘gift membership’ and ‘sponsored membership/option’ on website- APPROVED
- Discussion- Mike says the easiest way is to create a form on the
psmla website. Isabel- we can communicate with the webmaster to create. Cherie- is it per person or just an extra amount/round-up? Debra- just amount, could go towards mentoring program or specific regions to promote membership. Wilma- can we specify a specific person? Mike- yes, easy to do. Maybe it is more interesting to give a gift to a specific person (i.e. student teachers). Junko- agrees with gifting to specific person. Megan- suggests email blasts for mentor/cooperating teachers in spring to gift membership.

❖ Committee motions that any membership that renews or begins after April 1 will be credited for remaining months of current year as well as the following membership year. APPROVED
❖ Discussion- Wilma- it has been practice, we should formalize it.

● Nominations/Elections-- John Grande
  ❖ Three seats available- Alba Amador, Jen Campbell, Lauren Fosnight, Sarah Thatcher, Olivia Grugan, Raquel Lodeiro on the slate
  ❖ Ask John for more information, if needed.
  ❖ Voting Sept 1-14th.
  ❖ Congrats to our new Treasurer- Wilma Dunkle.
● Strategic Committee-- Michael Bogdan
  ❖ Will receive email for feedback for goals established for mission statement..

Approval of the standing committee reports

Motioned by: Isabel

No discussion. All approve

3:00 Conference & Regional Reports

● Conference 2022 - Megan, Jen, Nate

  ❖ See report
  ❖ Please register!
  ❖ Social events are filling up fast. Friday is ⅔ full and Saturday is ⅓ full already.
  ❖ Early bird registration ends in a few days
  ❖ Looking for session host volunteers
❖ 6:45am Saturday AM Exco breakfast please RSVP. Email will be sent by the conference committee.
❖ Looking for sponsorships, help if you can by reaching out to any contacts
❖ If you or your committee have a need at the conference, see the link in the conference report to register what you need.
❖ 5 presentations for each session. Two sessions (first two time slots on Friday) have been canceled, feel free to submit proposals.
❖ Mike- do we do our own hotel reservations? Megan will call the hotel to confirm what is easiest and will email us. Some have already booked hotel rooms. John- is there free parking? Hotel will validate parking for $15/day for garage next door
❖ Silent auction still undecided.
● Conference 2023-- Silvina, Natalie
  ❖ Rough draft of schedule created
  ❖ Postcard ready to pass out at 2022 conference
  ❖ Next meeting Sept 17 at Fallingwater to explore Pre-Conference Workshop in collaboration with Westmoreland Museum of American Art
● Conference 2024-- ACTFL
  ❖ Will be in Philadelphia. Isabel will contact ACTFL now for info.
● Regional Reports
  ❖ None

Approval of conference reports

Motioned by: Isabel

No discussion. All approved

3:15--Old & New Business:

● Seal of Biliteracy sub-committee volunteers
  ❖ Please send email to Isabel or Cherie.
● Responsibilities, Procedures and Policies Document-Committee Chairs please check that the document is up-to-date (John Grande)
  ❖ To the committee chairs- please check the document in your area and send email to John any changes that need to be
made.

❖ Committee chairs please email changes voted on today to John.
Isabel Motioned for Adjournment all approved at 3:18 pm